

Mr. Q's Rules and Procedures

Rules

1. Follow directions carefully.
2. Raise your hand if you would like to speak or to leave your seat.
3. Respect your classmates and your teacher.
4. Keep your hands and feet to yourself.
5. No food or drinks on the desks.
NO GUM!

Procedures

1. Enter quietly and take your seat **BEFORE** the tardy bell rings.
2. Before you log in, make sure your computer is working. If it isn't, notify the teacher immediately.
3. Login and complete the Do Now activity.
4. Log out when asked.
5. Push in your chair and stand behind it until the teacher dismisses you.